

# Employment Hub Schedule 2023



Programs and Services @ the C5 Employment Hub (14017 Victoria Trail NW, Edmonton, AB)

Monday

**Foundations of Job Search**  
10AM-12PM

**Canadian Workplace Culture and Inter-Cultural Awareness**  
1PM-3PM

Tuesday

**The Labour Market and Networking**  
10AM-12PM

**Practical Time Management**  
1PM-2PM

**Practical Time Management**  
2PM-3PM

Wednesday

**Effective Resume Writing**  
10AM-12PM

**Effective Cover Letters and Emails**  
1PM-3PM

Thursday

**Interview Strategies: The Process**  
10AM-12PM

**Interview Strategies: Q&A**  
1PM-3PM

Friday

**Practical Conflict Management**  
1PM-2PM

**What to Do Now, after COVID-19?**  
2PM-3PM



SCAN ME

## ESSENTIAL WORKSHOPS (EMPLOYMENT SKILLS)

- Foundations of Job Search (2hrs.)
- The Labour Market and Networking (2hrs.)
- Effective Resume Writing (2hrs.)
- Effective Cover Letters and Emails (2hrs.)
- Interview Strategies: The Process (2hrs.)
- Interview Strategies: Questions and Answers (2hrs.)

## ELECTIVE WORKSHOPS (LIFE SKILLS)

- Canadian Workplace Culture (1hr.) and Inter-Cultural Awareness (1hr.)
- Practical Personal Safety (1hr.)
- Practical Time Management (1hr.)
- Practical Conflict Management (1hr.)
- What to do now? After COVID-19? (+Management of Change) (1hr.)