

# November 2024

## Programs and Services @ the C5 Employment Hub (14017 Victoria Trail NW, Edmonton, AB)

### Monday

**Foundations of Job Search**  
10AM-12PM

**Canadian Workplace Culture and Inter-Cultural Awareness**  
1PM-3PM

### Tuesday

**The Labour Market and Networking**  
10AM-12PM

**Practical Time Management**  
1PM-2PM

**Practical Time Management**  
2PM-3PM

### Wednesday

**Effective Resume Writing**  
10AM-12PM

**Effective Cover Letters and Emails**  
1PM-3PM

### Thursday

**Interview Strategies: The Process**  
10AM-12PM

**Interview Strategies: Q&A**  
1PM-3PM

### Friday

**Practical Conflict Management**  
1PM-2PM



- Foundations of Job Search (2hrs.)
- The Labour Market and Networking (2hrs.)
- Effective Resume Writing (2hrs.)
- Effective Cover Letters and Emails (2hrs.)
- Interview Strategies: The Process (2hrs.)
- Interview Strategies: Questions and Answers (2hrs.)

- Canadian Workplace Culture (1hr.) and Inter-Cultural Awareness (1hr.)
- Practical Personal Safety (1hr.)
- Practical Time Management (1hr.)
- Practical Conflict Management (1hr.)
- What to do now? After COVID-19? (Management of Change) (1hr.)



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